

Ready to Learn – Ready to Work

A Partnership of Employers & Salem-Keizer Public Schools Interview Questions

1. **Personal Management: Exhibit appropriate work ethics and behaviors in school, community, and /or workplace.**

- _ Why do you think we should hire you for this job?
- _ Under what conditions do you work best? Worst?
Give an example of each
- _ Why did you leave your last job?
- _ Describe some situations in which you have used initiative in your professional life.
- _ What are your strengths? What are your weaknesses and what are you doing to improve them?
- _ Do you consider yourself a self starter? Why?
- _ What are some of your abilities?
- _ What are your long-range and short-range goals and objectives?
- _ When and why did you establish your goals and when do you plan to achieve them?
- _ What do you do in your spare time?
- _ If you had to do it all over again, would you be on this same path of coursework and extra-curricular activity?
- _ How is your attendance at school?

2. **Problem Solving: Apply decision-making and problem-solving techniques in school, community, and/or the workplace.**

- _ Under what conditions do you work best? Worst?
- _ Describe a time when there was a miscommunication between you and someone else. How did you solve the problem?
- _ Why did you leave your last job?
- _ What are your long-range and short-range goals and objectives?
- _ When and why did you establish your goals and how do you plan to achieve them?

3. **Communication: Demonstrate effective and appropriate communication skills to give and receive information in school, community, and/or workplace.**

- _ Why do you think we should hire you for this job?
- _ Why do you want to work for our company?
- _ Tell me about yourself.
- _ How would you describe yourself as a person?
- _ What are your strengths and weaknesses?
- _ What are your long-range and short-range goals and objectives?
- _ When and why did you establish these goals and how do you plan to achieve them?
- _ How would you describe your computer skills?
- _ Your resume indicates you participated in _____.
Describe your involvement. What did you learn from your experience?
- _ Why did you leave your last job?
- _ What do you consider your major accomplishments in school? How did you accomplish them?
- _ What are your outside interests and activities?
- _ If I were to ask someone who knows you well to describe your outstanding qualities, what would they say? Why?
- _ What are three words that best describe you?
- _ If you had to do it all over again, would you be on this same path of coursework and extra curricular activity?
- _ What are your important concerns when seeking a position?
- _ What are the most important rewards you expect in your career?
- _ Describe your most rewarding experience?
- _ Do you have any questions about the job opening?
- _ Do you have any questions about the company or the job?

4. **Teamwork: Demonstrate effective teamwork in school, community, and/or workplace.**

- _ Under what conditions do you work best? Worst?
- _ Do you prefer working alone or with other people? Why?
- _ What school activities have you been involved with?
- _ Have you had any community service experience?

5. **Employment Foundations: Demonstrate academic, technical, and organizational knowledge and skill required for successful employment.**

- _ Why do you think we should hire you for this job?
- _ Your resume indicates you participated in _____. Describe your involvement. What did you learn from your experience?
- _ Describe your qualifications for this position.
- _ Why do you want to work for this company?
- _ What do you know about this company? In what way can you make a contribution to this company?
- _ What are your future career or educational plans?
- _ What can you do for our company?
- _ Why do you feel you are qualified for this job?
- _ What do you feel are your major accomplishments in school?
- _ Describe how your prior work or school experience prepared you for the business world.
- _ What computer-related courses have you had?
- _ Do you have references?

6. **Career Development: Demonstrate career development skills in planning for post-high school experiences.**

- _ How does this position fit into your long-term career goals?
- _ What are your goals for the next two years?
- _ Your resume indicates you participated in _____. Describe your involvement. What did you learn from this experience?
- _ Why did you decide you wanted to interview with this company?
- _ What are you looking for in a job?
- _ Why do you feel you are qualified for this job?
- _ How did you hear about this job opening?
- _ What kind of research have you done on this industry?
- _ What do you know about this company? In what way can you make a contribution to this company?
- _ What are your future career or educational plans?
- _ What are your ideas about a salary?
- _ Do you have references?
- _ Do you have any questions for me?